

SCHOOL DISTRICT RECORDS

It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and governing the procedures to be followed to obtain access to district records, and submit such regulations to the Board for approval. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records:

The Board hereby adopts as policy the Records Retention and Disposition Schedules as promulgated by the Commissioner of Education, setting forth the minimum length of time school district records must be retained.

Cross-ref: 5450.1, Notification of Released Sex Offenders
 5500, Student Records
 6600, Fiscal Accounting and Reporting
 8111, Reporting of Hazards
 8414.4, Video Cameras on School Buses

Ref: Public Officers Law, 84 et seq.
 Education Law, 2116
 Arts and Cultural Affairs Law, 57.11
 Local Government Records Law, Article 57-A
 8 NYCRR Part 185