

## VISITORS TO SCHOOL

The Board of Education welcomes and encourages visits to school by parents, interested educators and other citizens. Such visits help to better understand the interests and needs of students and the nature of the school's instructional program. However, such visits must not disrupt classes or other educational activities.

In addition to participation in programs such as "open houses", parent-teacher conferences, school assemblies and musical productions, athletic events and other occasions involving attendance by the general public, there are also occasions when parents or guardians desire to visit the classroom of their child. When such visits occur, they shall be scheduled on the basis of a defined need and shall be made only with the approval of the child's teacher and/or Principal.

Upon entering during school hours, all visitors to a school building shall immediately report to the central office of that building. All visits must be with the permission and knowledge of the administrator in charge of the building. Student visitors from other schools shall not be given permission to enter school buildings unless they have a specific reason and prior approval of the Building Principal.

Any person on school property who has not registered with the school office, will be considered to be on school property illegally. Should a visitor refuse the request of a Building Principal to leave school grounds, the Principal is authorized to request aid from the law enforcement authorities.